SUTHERLAND
TRAINING

caring, flexible, professional

SHORT COURSE SCHEDULE
SUTHERLAND TRAINING

RTO # 31956

APRIL 2024 TO JULY 2024

COURSE	LEVEL	DURATION	FEE	APR-2024	MAY-2024	JUNE-2024	JULY-2024
STARTER PACKAGE	Introduction	4 separate non-consecutive days	**$1,650.00**			4,11,18,25 **CLASS**	
DIGITAL LITERACY	Introduction	1 day	**$430.00**		28th **CLASS**	18th **CLASS**	16th **CLASS**
EXCEL 2016	Introduction	1 day	**$430.00**	11th **CLASS**	9th **CLASS**	6th **CLASS**	11th **CLASS**
	Intermediate	1 day	**$450.00**	18th **CLASS**	16th **CLASS**	13th **CLASS**	18th **CLASS**
	Advanced	1 day	**$480.00**		23rd **CLASS**	20th **CLASS**	25th **CLASS**
WORD 2016	Introduction	1 day	**$430.00**		2nd **VIRTUAL**		10th **VIRTUAL**
	Intermediate	1 day	**$450.00**	10th **VIRTUAL**	20th **CLASS**	4th **VIRTUAL**	22nd **VIRTUAL**
	Advanced	1 day	**$480.00**			26th **VIRTUAL**	29th **VIRTUAL**
XERO ACCOUNTING	Xero in a Day	1 day	**$450.00**	3rd **VIRTUAL**		27th **VIRTUAL**	
	Xero Payroll	1 day	**$450.00**	4th **VIRTUAL**			
	Xero Projects	1 day	**$450.00**				31st **VIRTUAL**
	Xero Hubdoc Integration	½ day	**$295.00**				
PROJECT 2016	Introduction	1 day	**$460.00**	3rd **VIRTUAL**			
	Intermediate	1 day	**$490.00**		8th **VIRTUAL**		
	Advanced	1 day	**$550.00**				27th **VIRTUAL**

COURSE	LEVEL	DURATION	FEE	APR-2024	MAY-2024	JUNE-2024	JULY-2024
MYOB ACCOUNTRIGHT	Introduction	1 day	**$450.00**		17th **VIRTUAL**		
	Intermediate	1 day	**$480.00**			13th **VIRTUAL**	
	Payroll	1 day	**$520.00**				12th **VIRTUAL**
POWERPOINT 2016	Introduction	1 day	**$430.00**		2nd **VIRTUAL**		10th **VIRTUAL**
	Intermediate	1 day	**$450.00**	10th **VIRTUAL**		4th **VIRTUAL**	22nd **VIRTUAL**

STAFF TRAINING PACKAGE

Staff Training Package	Book **any 10 courses** at any level – must be used within 12 months - **$3,600.00**

ONSITE TRAINING

All courses on our schedule can be delivered to groups at your premises. All materials provided including laptops if required. We have been delivering all over Queensland for 18 years. Please contact us for a quote.

Contact us:

Phone: **1300 540 497 | Email**: courses@sutherlandtraining.com.au

Website: www.sutherlandtraining.com.au

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